



**Section 1a: Your details** (Please note you must be 19 years old or above to enrol with Premier Training on the AQ2016 standards.)

Title (Mr / Miss / Ms / Mrs):  Date of birth:

First name:  Last name:

Maiden name (if applicable):

Address:

Town:

County:

Postcode:

Home tel no:  Work tel no:

Mobile no:

Email home:

Email work:

**Section 1b: Delivery address**

Please provide a delivery address where someone can sign for the study materials during business hours Monday-Friday:

Postcode:

**Section 1c: Previous qualifications**

Please provide details of any relevant qualifications within accounts:

**Section 1d: Where did you hear about Premier Training?**

**Section 2: Course details:** (Please note the AAT exam fees are not included in the course fees)

AAT Foundation Award in Accounting Software: £284.05

Please include my AAT Subscription Fee of £43

\* If you have already registered with the AAT please ensure that; your membership is up to date, you are registered on the correct qualification and inform the AAT that you are now studying with Premier Training. Our approved assessment centre code is BH1788.

Postage and Packaging (please tick)

UK: £17

Overseas: £49\*

\*Please note if delivery is not in the UK mainland the P&P is a quote and we will confirm the final amount of P&P due when the delivery address has been confirmed.

Further reading: Frank Woods Business Accounting

Volume 1: £43.99

Volume 2: £43.99

\*Please note if delivery is not in the UK mainland the P&P is a quote and we will confirm the final amount of P&P due when the delivery address has been confirmed.

Total amount payable £

**COURSE FEES (INCLUDING VAT)**



**Section 3: Student / Employers authorisation** If you wish Premier Training to invoice your employer for the course fees please complete this section:

Company name:  Company address:   
Postcode:

I/We are responsible for payment of all fees due on receipt of the invoice in respect of the student here named and undertake to inform you in writing of any changes to this agreement. I/We understand that I/we are fully responsible for the payment of fees due in all circumstances including termination of employment or cancellation of course.

Name:  Position:  Signature:  Date:

Please supply an email address for the accounts department:

**Student authorisation: I confirm Premier Training can provide my employer with my progress report** (this means you are agreeing to the data regarding your course progress, timetable, assignment grades and assignment feedback being released to your employer). Signature:

Please supply an email address for your tutor to send the progress report:

I/we have read/heard and agree to the Terms & Conditions

**Section 4: Method of payment**

- On receipt of invoice (payable within 7 days of receiving the invoice, BACS bank details will follow if selected)
- By cheque for the amount of £  (Please make cheques payable to Premier Training)
- By credit/debit card (Please do not provide your card details. For security reasons we will contact you via telephone for these.)

**Section 5: For office us only**

Order taken by:  Date:  Processed by:  Date:  Sage ref:  Inv No:

Send your enrolment form either by post: Premier Training, Prince Henry Drive, Queens Road, Immingham, DN40 1QY – Alternatively you can fax it to: 01469 572349 or scan and email to: [info@premiertraining.co.uk](mailto:info@premiertraining.co.uk)